



CABINET FOR HUMAN RESOURCES  
COMMONWEALTH OF KENTUCKY  
FRANKFORT 40621

DEPARTMENT FOR SOCIAL INSURANCE  
"An Equal Opportunity Employer M/F/H"

DCSE Manual Transmittal  
Letter No. 187  
June 1, 1988

TO: Staff, Division of Child Support Enforcement

SUBJECT: Revised Procedural Instructions for the Military Allotment Affidavit (MAA) and Proof of Claim (POC) and Procedural Instructions


The procedural instructions for the Military Allotment Affidavit (MAA) have been revised to correct references to Manual Section 29.000, to include PA Status Code 14 arrearages, and to add information for Foster Care cases.

The Bankruptcy Petition Affidavit - Proof of Claim (POC) has been renamed because "Bankruptcy Petition Affidavit" is unnecessary as part of the title of this form. The Proof of Claim (POC) and its procedural instructions have been revised to include non-AFDC cases. In addition, the signature lines for DCSE's attorney in the Office of the General Counsel have been deleted as it is not necessary for an attorney to sign this form.

The POC is not available from the supply center as it is not used in quantity. It is to be photocopied as needed. An unnumbered version of the POC is attached for this purpose.

The Public Health Service Corps Affidavit (PHCA) is being obsoleted by this manual transmittal letter. Information on the Public Health Service Corps allotment has been deleted from Manual Section 29.000 as it is no longer relevant. The National (Public) Health Service Corps is comprised of physicians who are placed in areas that do not have adequate medical service. Withholding of earnings can be used against these physicians if they become delinquent in making child support payments.

The Child Support (IV-D) Manual of Forms is to be updated according to the instructions listed on the next page.

  
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GEORGE D. EWEN, DIRECTOR  
DIVISION OF CHILD SUPPORT ENFORCEMENT